

Head: Dr. V.J. Ogden BA (Hons) MA (Ed) EdD FRSA

6th November 2020

Dear Parent/ Carer,

We hope you and your family are well. We are writing to you with the arrangements for the beginning of the half term in light of the latest government announcements and to let you know about our exciting STEM academy that was launched yesterday.

Arrangements for the start of the new half term and remote learning week

We have had a very exciting week at school. Years 7- 9 have taken part in enrichment opportunities and remote learning activities themed around Black History month. Year 10 and 12 were able to be part of the STEM academy launch and had time to review and revise their learning at home. Year 11 and 13 have been sitting their first set of mock exams this week and we would like to congratulate them on their professional approach, and finally, some students in Year 12 and 13 have taken public exams and we wish them well with their results. We would like to thank all students for making the most of this week.

School returns for all students on Monday 9th November with all students in years 7-11 arriving between 8.20am and 8.40am and the sixth form arriving between 8.45am and 9.10am.

A reminder that **all girls in Year 10 arrive to school between 8.20 and 8.40am**, instead of the later time that they were asked to arrive during the last half term.

Partnership with Mercedes-Benz Grand Prix Ltd

The Mulberry Schools Trust is excited to announce an innovative new partnership with Mercedes-Benz Grand Prix Ltd and the launch of the Mulberry STEM Academy – a Saturday/holiday provision that will provide a place of learning, inspiration and innovation for young people. It will be a powerful supplementary provision for STEM (science, technology, engineering and maths) education and, working together with Mercedes-Benz Grand Prix, it will offer a world-class programme of vocational training, specialised study and masterclasses for students aged 7-18 within the Mulberry family of schools and beyond.



The launch of this partnership on Thursday, pictured, gave students from across the Trust the incredible opportunity to talk to Lewis Hamilton and Toto Wolff in a virtual event. If you would like to know more please visit the Mulberry STEM Academy dedicated web page:

www.mulberryschoolstrust.org/stemacademy

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New National Restrictions

Mulberry School for Girls remains open for all pupils.

As you know, on Thursday 5th November, the government put in place new restrictions across England. Schools and childcare settings remain open for all children with masks compulsory in circulation spaces. We already had this in place and will continue to operate our hub system, with additional hand sanitising points, 2 metre distancing from staff in classrooms and separate entrances and exits to the school.

Ventilation in classrooms is very important to limit the spread of Covid-19. As the winter months are upon us we have increased the heating of the building but it is still colder than it would usually be in the school. Children can wear a plain black, navy, mulberry or grey coat in their classroom if they would like to. Denim jackets and hoodies are not permitted.

If you have concerns about your daughter attending school because of specific medical conditions please speak to Ms Rawat (Director of Inclusion) srawat@mulberryschoolstrust.org , Ms Duherich (SENDCO) aduherich@mulberryschoolstrust.org or your daughter's Head of Year.

Permission for your child to take part in online 'live' lessons

We wrote to parents last week to ask permission for girls at Mulberry to take part in live learning. If you have not yet returned that permission slip you can do so by clicking [here](#)

Process for contact tracing

Before the half term break we sent through to you the process we follow as a school if a child tests positive for Covid-19. We have attached this for your reference at the end of this letter.

Thank you again for your support of the school. As always, if you have any feedback about how we can work together to give your daughter the best experience of learning during this time please let us know. You can contact us by emailing admin@mulberryschoolstrust.org or call 0207 790 6327. We look forward to welcoming your daughter back to school for the next half term of learning together.

Yours sincerely,



Ms J Skelhorne
Acting Associate Headteacher



Ms J Tuffee
Associate Headteacher

Procedures for tracing the contacts of a Mulberry School for Girls student who tests positive for Covid-19

Who do I contact if a member of my household tests positive for Covid-19?

- Contact the school to inform us of the result
- Confidentially call or email Ms Ahmed (attendance and welfare officer)
- sahmed@mulberryschoolstrust.org
- 0207 791 7267
- If you feel more comfortable talking to your daughter's Head of Year you can contact them instead.

What will happen next if the person with the positive test is not a student at MSFG?

- We will update our registers to show that your daughter will not attend school for 14 days from the day that her household contact started to show symptoms
- Only your daughter's Head of Year will be informed of the result of the test. The details of the person who tested positive will remain confidential.

What will happen next if the person with the positive test is a student at MSFG?

- We will ask you to email the test result to Ms Ahmed (sahmed@mulberryschoolstrust.org) and she will store it confidentially on our internal safeguarding register (CPOMS)
- You will receive a call from either your daughter's Head of Year or their senior line manager and we will ask to speak to your daughter to discuss with her who her contacts were at school during the **48 hours before she developed symptoms** of Covid-19. This is when she may have been infectious to others and it is very important that we are able to ask those contacts to isolate.

Who will know about the positive test result?

- Only key members of staff will be informed of the identity of the child; her Head of Year, the senior line manager of the year group, the Designated Safeguarding Lead and the Headteacher (or Associate Headteacher). The identity of the person will remain confidential to these people and will not be shared with anyone else.

How will you trace her contacts?

- We will then speak to the families of the students who are contacts as defined [here](#). We will not share who has tested positive.
- We will contact the staff who have taught her over the **48 hours before she developed symptoms** (if she was in school) and study seating plans carefully to ensure that no contacts are missed.
- If we are not sure if a child is a contact we will call the child back to speak to them to be absolutely sure that we have identified all of the children who were contacts.

How will I know if my daughter is a contact?

- We will call you and speak to you if your daughter is a contact of someone who has tested positive for Covid-19.
- We will tell you how long she needs to isolate for.
- We will follow this up with a letter posted home that clarifies her isolation dates.

What should my daughter do while she is at home if she is identified as a contact?

- Work will be set for all children on Microsoft Teams and children who are isolating but are not unwell should follow their normal school timetable completing the work that they would have been learning in school.
- If your daughter is entitled to a free school meal she can order a lunch pack by contacting her Head of Year. A member of the household can come to collect it at 11.15am from Parkwood reception.

How will teachers know if she is well enough to work?

- We use different codes in the register for children who are at home for reasons related to Covid-19. If your daughter is not well enough to work please let us know and we will communicate with her teachers that she is unwell. You should call 0207 790 6327 and record it as an absence. It will not affect her attendance.
- When she is well enough to work again please call us again to let us know.