



Provider Access Policy for Mulberry School for Girls

Approval Body:	Mulberry School for Girls LGB
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Review Date:	November 2026
Policy Version:	5



Version	Reviewed	Changes since last version
1	June 2018	This is a new policy
2	March 2021	Part of a two year review cycle. Staff name has changed
3	October 2022	Part of annual review cycle
4	November 2023	Part of annual review cycle
5	November 2025	Updated person to contact



Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses and to have the opportunity to acquire the skills necessary to use the information they are given to make informed choices.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (Year 8 to 9) and two encounters for pupils during the 'second key phase' (Year 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.



Meaningful provider encounters

One encounter is defined as one meeting or session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful](#) checklist. Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our pupils.

Management of provider access requests

A provider wishing to request access should contact:

Laura Bunton *Acting Assistant Head and Line-manager to Careers*

Lbunton@mulberryschoolstrust.org

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with a member of school staff. Meaningful online engagement is also an option and we are open to providers that can provide live online engagement with our students. Providers are welcome to leave a copy of their prospectus or other relevant course literature in our Library and 6th form Library. The library is available to all students.

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers. The provider encounters are mostly in the format of assemblies and our Careers Fair.

	Autumn Term	Spring Term	Summer Term
Year 7		National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	
Year 8		‘Introduction to technical learning from Mulberry UTC’ assembly and follow up site visit National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	
Year 9	‘T Levels and beyond with New City College’ assembly and follow up site visits	National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	
Year 10	Amazing Apprenticeships Assembly	Employer Engagement Sessions National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	Work Experience Alternative Pathways Presentations

Year 11		National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	
Year 12		National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	Mentoring sessions with employers, including institutions offering apprenticeships as part of FE Enrichment Clifford Chance
Year 13		National Apprenticeship Week Assembly National Careers Week Assembly Careers Fair	Mentoring sessions with employers, including institutions offering apprenticeships as part of FE Enrichment